

**RESOLUTION NUMBER - 23-24**

**A RESOLUTION APPROVING SUBMISSION OF  
THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM OF  
PUBLIC HOUSING AGENCIES  
FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023**

WHEREAS, pursuant to 24 CFR Section 985.101, PHA' s administering a Section 8 tenant-based assistance program must submit an annual Section Eight Management Assessment Program (SEM-AP) Certification within 60 days after the end of its calendar year; and

WHEREAS, the information from the housing authority concerns the performance of the housing authority and provide assurance that there is no evidence of serious deficient performance; and

WHEREAS, there are fourteen performance indicators and the applicable indicators shall be assessed individual by HUD for the purpose of identifying management capabilities and deficiencies:

1. Selection from the Waiting List
2. Reasonable Rent
3. Determination of Adjusted Income
4. Utility allowance schedule
5. HQS Quality Control
6. HQS Enforcement
7. Expanding Housing Opportunities
8. Payment Standards
9. Timely Reexaminations
10. Correct Tenant Rent Calculations
11. Pre-Contract HQS Inspections
12. Annual HQS Inspections
13. Lease-Up
14. Family Self-Sufficiency
15. Deconcentration Bonus

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF SAN BUENAVENTURA that SEM-AP Management certification, covering performance measurements for the calendar year ending September 30, 2023, will be submitted electronically before the deadline of November 29, 2023

BE IT FURTHER RESOLVED THAT the Board of Commissioners has reviewed the agenda letter indicator summary for the Section 8 Management Assessment Program for Public Housing Agencies submission for Fiscal Year Ending September 30, 2023, and the Chief Executive Officer is hereby authorized to submit Certification of Section 8 Management Assessment Program for Fiscal Year ending September 30, 2023, to the Department of Housing and Urban Development.

**CERTIFICATE OF THE SECRETARY**

The undersigned, Secretary of the Agency does hereby attest and certify that the [foregoing/ attached] Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said Agency which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded ~~since~~ since its date of adoption and is in full force and effect as of the date hereof.

Secretary's Signature

Jeffrey Lambert

Type or Print Secretary's Name

John Polansky, Chair

Date 10/11/23

MOVE - Barbara Keller

SECOND-Jim White

John Polansky, Chair  
Jim White, Vice Chair  
Barbara Keller

Selfa Saucedo  
Karol Schulkin  
Diana Sparagna  
Katherine Simonson